**PROJECT APPLICATION**

**The project presented to the OPC shall relate to the objectives of the program, please have the Result Assessment Framework (RAF) as a reference document when formulating the project.**

**OPC will assess the project application based on the following criteria;**

* **Relevance –** in relation to the objectives of the RAF and the OPC prioritised perspectives:
a human rights-based approach, strategic design of the project, mainstreaming of gender equality, conflict sensitivity, climate/environment.
* **Feasibility** – clearness in description of objectives and how they will be monitored and evaluated, suitability and capacityof implementing organisation.
* **Sustainability –** to what extent will the project contribute to increasedorganisational capacities, results and effects that will remain after the project ends.
* **Cost effectiveness -** the project's ability to achieve set goals (efficiency) and the amount and use of resources to get there (finances).
* **Risk –** analysis of risks (probabilities and consequences) and handling of those risks.

See the Palme Center project handbook for further guidance and support**:** [**https://www.palmecenter.se/en/method-manuals**](https://www.palmecenter.se/en/method-manuals)

|  |  |
| --- | --- |
| **Name of organisation and project title:** |  |

1. **Which one of the OPC prioritized areas will you primarily focus on (click one box):**

 ****

 ****

****

1. **Describe the main problem/issue to be addressed through the project intervention (context analysis):**
2. **Describe what changes you aim to achieve with the cooperation (objective):**

1. **Describe the methodology (strategies and methods) you will use to achieve the objective:**
2. **Describe the main target groups and stakeholders including a gender analysis. Also what organisations/networks will be involved in the cooperation.**
3. **What are the main activities you will use to achieve the objectives of the project: (fill in the activity matrix)**
4. **Describe how you will monitor the progress of the project and your methods for reflection, learning and adaptation and risk mitigation. (please add your own matrix if you use one)**
5. **Expectations on the cooperation with the Palme Center: (any specific field of expertise or experiences that you would like OPC to share/support.)**

##### **Sustainability: describe how achieved results of the project will last after the project period has come to an end.**

1. **State the time period and the total annual budget for the cooperation. (also fill in the separate budget form)**

## **Activity plan**

**5.** **List of activities**\* Fill in the table below. Add more rows if necessary and do not forget to include administrative activities (planning, monitoring and/or
internal capacity building).

|  |  |
| --- | --- |
| **Name of activity\*\*:** | **Purpose of the activity:** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

\* Make sure that these activities are the same as the ones you list in the budget.

\*\*For example: trainings/workshops, seminars, study circles, conferences, lectures, networks, public events, performance and campaigns, etc necessary to reach the intermediate objectives. Also include activities connected to internal capacity building, planning, follow up and evaluation.