



CALL FOR TENDERS

FOR THE DEVELOPMENT OF A TRAINING HANDBOOK AND A TRAINING OF TRAINERS ON JUST TRANSITION

1. BACKGROUND

[Olof Palme International Center](#) (OPC), the Swedish labour movement's umbrella organisation for international solidarity and advocacy, and [SOLIDAR](#), a European and worldwide network of civil society organisations and trade unions working to advance social justice in Europe and beyond, are currently looking for expert(s) to develop capacity-building materials in the area of Just Transition.

What we mean by Just Transition: SOLIDAR and OPC view “Just Transition” as the convergence of the social and climate agendas. It is an instrument to achieve the climate objectives, while, at the same time, reducing social injustices, generating opportunities for the most disadvantaged and improving people’s wellbeing, quality of life and access to rights. All jobs should be green AND decent, and it is essential that workers and their trade unions should have a say in how the transition is carried out.

The concept of Just Transition is gaining increasing interest among decision-makers, but also among stakeholders such as trade unions, social movements and NGOs. However, ensuring a truly just and fair green transition is an enormous challenge, one that requires all (civil society organisations, citizens, trade unions etc.) to come on board, join debates and take part in decision-making.

2. OUTPUTS

Selected expert(s) will develop capacity-building material in the form of content for both:

- **A handbook on Just Transition;**
- **An online training for trainers on Just Transition.**

The material developed will be shared on the SOLIDAR and OPC websites and will be used for future capacity-building (training academies, publications etc.). SOLIDAR and OPC will be the sole owners of the materials produced.

3. OBJECTIVES

Developing capacity-building materials in the form of a handbook and a training for trainers will help us achieve three main objectives:

- **Strengthen the capacity of members, partners and allies to build broad Just Transition alliances at local, regional and/or national level, to advocate for and collectively develop policies for a Just Transition.** The people who take part in the training and use the handbook should be well equipped to initiate collective action for Just Transition in their countries.
- **Make the concept of Just Transition easy, interesting and accessible to members, partners and allies.**
- **Decrypt the concept of Just Transition by identifying concrete interlinkages and interdependencies** between Just Transition and other areas of work, which members, partners and allies are more familiar with (e. g. decent work; enabling space for CSOs; human rights defenders protection).

The training of trainers and the handbook will contribute to strengthening SOLIDAR's and OPC's joint work on ensuring a socially Just Transition to fossil-free, climate-resilient and ecologically sustainable societies in the Global North and South.

4. A MORE DETAILED DESCRIPTION OF THE OUTPUTS

a. The handbook

The handbook will be a useful reading for anyone who wishes to better understand what a Just Transition is, engage with public institutions (local, regional, national and European) on the green transition, and take advantage of opportunities and good practices. It will include theoretical knowledge and data about the climate crisis, the green transition and public policies in this area. The material developed by the selected expert(s) should look at both Europe (the European Green Deal) and the Global South. Importantly, it will also contain practical examples and activities that readers can put into practice to support collective action for Just Transition in their contexts. The topics could be dealt with not just in text, but also in more creative formats like video explainers, illustrations, diagrams, etc.



The handbook is mainly aimed at the trainers who take part in the training, and who should then be able to use the handbook as they go on to train others on Just Transition. However, it should also be accessible to others.

The handbook will be in both digital (possibly a website) and printed format.

b. The training for trainers

This will be a training for partner and member organisations of SOLIDAR and OPC, as well as allies. It will focus on alliance-building, policy development and advocacy for Just Transition. The training of trainers is aimed at a select number of change-makers who are prepared to start national alliances in their countries.

The training will be digital. It might last for about three half days. The consultant will both develop the training's content and methodology and facilitate the first instance of it. Interpretation to several languages will be provided during the training.

The handbook will be put together before the first round of the training, The training is the handbook put into practice. The handbook should be modified building on the insights from the first training.

5. TIME FRAME

No.	Activities	Timeline
1	Publication of the call for tenders	25 May 2022
2	Deadline to submit an application	12 June 2022
3	Evaluation of proposals	12-13 June 2022
4	Communication of results	13 June 2022
5	Cooperation Agreement signed	15 June 2022
6	Detailed work plan submitted by consultant for feedback	27 June 2022
7	First draft of the content for the handbook, for feedback	5 September 2022
8	First outline of the training of trainers, for feedback	19 September 2022
9	First training held by consultants, using handbook	October 2022
10	Modification of handbook + training after first run	October 2022

6. APPLICATION PROCESS

Applications need to be submitted by email to Cajsa Unnbom (cajsa.unnbom@palmecenter.se) and Barbara Caracciolo (Barbara.caracciolo@solidar.org) no later than **June 12th 2022 at 12:00 pm**.

The proposal should include 2 sections:

1. The technical proposal:

A document that contains the following information:

- A cover page with title, authors and addresses.
- A short abstract of no more than one page.
- A summary of the proposed handbook and digital training, methodology, expected value added and references.
- A proposed timeline.
- A copy of (each) expert's resume.
- Proof of similar assignment(s) handled in the past.

2. The financial proposal, including the breakdown of costs (e.g. personnel, travel, equipment, maintenance, other).

Please note that organizations sending a proposal must have a collective agreement – if applicable in their country.

7. BUDGET AVAILABLE

Offers should remain within a maximum budget of **16.635 EUR**.

The budget should include all costs related to the assignment, including VAT.

Terms and conditions

The payment shall be made with the following instalments:

1. 30% of the total financial support paid after the cooperation agreement is signed.
2. 70% of the total financial support paid after the submission of the final output approved by SOLIDAR and OPC.

I. CRITERIA FOR SELECTION OF THE PROPOSAL AND THE EXPERT(S):

i. Experts

- Experience in producing trainings and capacity-building material.
- Knowledge and understanding of Just Transition.
- Previous collaborations with (progressive) CSOs and/or trade unions will be an asset.
- Knowledge of European, as well as Global South contexts.
- Experience of people's education is a merit.

ii. Proposals

1. Overview

- The description of the material is clear and appropriate.

2. Understanding of the objectives

- Originality and creativity in terms of how the handbook and training is to be designed.

3. Value for money

For further information and informal queries, you may contact us at the earlier mentioned email addresses.

We reserve the right not to accept any of the bids received.



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